



**OFFICE OF THE CHIEF JUDICIAL MAGISTRATE : KARBI ANGLONG : DIPHU**

**NOTICE INVITING TENDER**


**Dated: 23.08.2018**

**For supply of Office Stationery**

Sealed Tender affixing Court Fee stamps of 8.25 (Non-refundable) are invited from intending Government registered suppliers/firms for supply of office stationeries to the office of the undersigned for the Financial Year 2018-19.

The Quotation should reach the office of the undersigned on or before 07.09.2018.

For details, please visit <https://districts.ecourts.gov.in/karbia>


  
Chief Judicial Magistrate  
Karbi Anglong (Assam)  
~~Chief Judicial Magistrate~~  
Karbi Anglong, Diphu, Assam.

Memo No. CJM/KA/Estt/ 839-42/2018

Dated Diphu, the 23<sup>rd</sup> August/2018

Copy forwarded for information and necessary action to:


- 1) The System Officer, Karbi Anglong. He is requested to upload the "Notice Inviting Tender" in the official website of the Karbi Anglong District Judiciary.
- 2) Notice Board of the establishment of Hon'ble District & Sessions Judge, Karbi Anglong.
- 3) Notice Board of this establishment.
- 4) Office file.

  
Chief Judicial Magistrate  
Karbi Anglong, Diphu  
~~Chief Judicial Magistrate~~  
Karbi Anglong, Diphu, Assam.



### Terms & Conditions:

- 1) Only Government Registered Suppliers/Firms having their offices within the territory of Karbi Anglong, Diphu Town Committee are entitled to submit the quotation.
- 2) Quotation must accompany with the latest Sales Tax Certificate/Income Tax Clearance Certificate/Trade License etc.
- 3) The Tenderers having satisfactory experience of supplying Office stationery in the District Judiciary would be preferred.
- 4) The Tenderers are requested to quote their lowest rate for each of the articles, both in figure and in words excluding GST. GST is to be shown separately against the items.
- 5) Rates quoted shall be valid for a period of ONE YEAR from the date of awarding the contract.
- 6) Duplicate/Sub-Standard items will not be allowed.
- 7) The undersigned reserves the right to accept or reject the quotations at any time, without assigning any reason.
- 8) Quotations submitted after the stipulated time will summarily rejected.

  
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### LIST OF STATIONERY ARTICLES

SL. NO.	PARTICULARS	UNIT	Rates (in Rs)	GST Amount
1	Alpin (50 gms)	Per Box		
2	Alpin T-Type	Per Box		
3	Books-Short hand Note Books 200 pages	Per No.		
4	Battery Pencil AA Size	Per Pc		
5	Battery Pencil AAA Size	Per Pc		
6	Battery for Torch (Red Eveready or equivalent)	Per Pc		
7	Bleaching Powder 1/2 kg	Per Kg		
8	Bleaching Powder 1 kg	Per Kg		
9	Broom Bamboo (Long handle) 5'	Per Pc		
10	Broom Bamboo (Short handle) 2 1/2'	Per Pc		
11	Broom Coconut	Per Pc		
12	Broom Phool Soft	Per Pc		
13	Bucket plastic 10 Ltrs.	Per Pc		
14	Bucket plastic 20 Ltrs.	Per Pc		
15	Candle	Per Pkt.		
16	Carbon Paper	Per Pkt.		
17	Chair Cushion 14" x 14" (KURLON or equivalent)	Per Pc		
18	Chair Cushion 16" x 16" (KURLON or equivalent)	Per Pc		
19	Chair Cushion 18" x 18" (KURLON or equivalent)	Per Pc		
20	Coat Brush	Per Pc		
21	Colin-250 ML	Per Btl.		
22	Crockery- Cup and Plate Bone China	Per Doz.		
23	Crockery-Plastic Tray 10" x 4"	Per Pc		
24	Crockery- Quarter Plate Bone China	Per Pc		
25	Crockery-Tea tray Big size	Per Pc		
26	Crockery- Tea Tray Medium	Per Pc		
27	Calculator 12 Digits	Per Pc.		
28	Dettol Hand Wash Liquid (Medium Size)	Per Btl.		
29	Dettol 100 ml	per Btl.		
30	Distilled water 1 Liter	Per Bottl.		
31	Door Mat Medium (Jute)(Kurlon or equivalent)	Per Pc		
32	Door Mat Big (Jute)(Kurlon or equivalent)	Per Pc		
33	Drinking Glass Milton or equivalent	Per Doz		
34	Dustbin Big (Milton/ Cello or equivalent)	Per pc		
35	Dustbin Medium (Milton/ Cello or equivalent)	Per pc		
36	Duster cloth	Per pc		
37	Envelope-medium 4 1/2" x 10" Cloth Coated	Per 100 pc		
38	Envelope-medium 4 1/2" x 10" Plastic Coated	Per 100 pc		
39	Envelope- 9"x 4"	Per 100 pc		
40	Envelope-11"x 5"	Per 100 pc		
41	Envelope-14"x15"	Per 100 pc		
42	Envelope-16"x12"	Per 100 pc		
43	Envelope A4	Per 100 pc		
44	Eraser	Per Pc		
45	Fax Cartridge (Canon FAX L170 or equivalent)	Per 1 pc		
46	File-Cover with Board	Per Pair		

  
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47	File-4 Fold File Cover	Per No.
48	File-Guard File	Per No.
49	Flask Plastic body, 1 Ltr, Cello or equivalent	Per pc
50	Flask Plastic body, 1 Ltr, Milton or equivalent	Per pc
51	Flask Steel body, 1 Ltr, Cello or equivalent	Per pc
52	Flask Steel body, 1 Ltr, Milton or equivalent	Per pc
53	Floor cleaning brush-Long handle	Per pc
54	Floor Moper Classic	Per pc
55	Floor Moper Gala	Per pc
56	Floor Whipper	Per pc
57	Glue-Glue Stick 15 gms (Kores)	Per No.
58	Glue-Glue Stick 15 gms(Fevistick or equivalent)	Per No.
59	Glue-Gum Pot 700 ml	Per Bottle
60	Hard Board with clip	Per pc
61	Hit spray (Mosquito/Cockroach) 700 ml, Bayg	Per pc
62	Ink-Blue/Red/Black (Camlin or equivalent)	Per Bottle
63	Ink-Blue/Red/Black (Parker or equivalent)	Per Bottle
64	Lock and Key- Big (Godrej or equivalent)	Per pc
65	Lock and Key- Small (Godrej or equivalent)	Per pc
66	Marking cloth (Red & White)	Per Meter
67	Mug Plastic 1 ltr (Milton or equivalent)	Per pc
68	Mug Plastic 750 ml	Per pc
69	Napthalene Balls 1 Kg.	Per Kg.
70	Napthalene Balls 1/2 Kg.	Per Kg.
71	National Flag (Big Size)	Per pc
72	National Flag (Medium Size)	Per Pc
73	National Flag (Small Size)	Per Pc
74	Needles	Per pc
75	Note Pad	Per pc
76	Odonil Medium (50 gms)	Per pc
77	Paper Fullscape	Per rim
78	Paper cutting Knife	Per pc
79	Paper tray	Per pc
80	Page Marker, 4 Strips	Per Pkt.
81	Paper clip 35 mm	Per Pkt.
82	Paper Puncher (One Hole) (Camlin or equivalent)	Per No.
83	Paper Puncher (Two Hole) (Camlin or equivalent)	Per No.
84	Paper Weight (Medium Size)	Per No.
85	Pen-Add gel (Black, Red, Blue)	Per No.
86	Pen- Ball pen (Black, Red, Blue)	Per No.
87	Pen-Permanent Marker	Per No.
88	Pen-Correction Pen	Per No.
89	Pen-Fountain Pen (Good Quality)	Per No.
90	Pen-Highlighter Coloured	Per No.
91	Pen-Refill Smart Gel	Per Pkt.
92	Pen (Both Side)	Per No.





93	Pen-Refill Ballpen (Red, Blue, Black)	Per Pkt.
94	Pen-Sketch pen	Per Pkt.
95	Pen Stand (For 2 pens)	Per No.
96	Pen Stand (For 4 pens)	Per No.
97	Pencil (Apsara)	Per Pkt.
98	Peon Book	Per Pc
99	Photostat paper A4 (75 GSM)(JK or equivalent)	Per Pkt.
100	Photostat Paper FS (JK or equivalent)	Per Pkt.
101	Phenyl- Black 1 ltr (Cross or Equivalent)	Per bottl.
102	Phenyl- White 1 ltr(Cross or Equivalent)	Per bottl.
103	Port Folio Bag (Standard Size)	Per Pc
104	Pin Holder (Magnetic)	Per Pc.
105	Register-Cloth binded register-FS Size-200 pages(Ruled/Plain)	Per Pc.
106	Register-Cloth binded register-DFC Size-200 pages(Ruled/Plain)	Per Pc.
107	Register-Cloth binded register-Quarter Size-200 pages(Ruled/Plain)	Per Pc.
108	Register-Hard Binding No.8 (Plain/Ruled)	Per Pc.
109	Register-Hard Binding No.10 (Plain/Ruled)	Per Pc.
110	Register-Hard Binding No.12 (Plain/Ruled)	Per Pc.
111	Register-Hard Binding No.16 (Plain/Ruled)	Per Pc.
112	Ribbon-White (Cotton)	Per No.
113	Room freshener 500 ml	Per pc
114	Scissors	Per pc
115	Sanitary cleaning brush - Long	Per pc
116	Sanitary cleaning brush - Short	Per Pc
117	Sanitary Cleaning Liquid- 500 Harpic or equivalent	Per Btl
118	Sanitary Cleaning Liquid- 75 ml Harpic or equivalent	Per Btl
119	Scale-12"Plastic	Per Pkt.
120	Scotch Brite	Per Pc
121	Seal	Per Line
122	Seal Round	Per Pc
123	Sealing Wax	Per Pkt.
124	Spoon Stainless Steel (Best Quality)	Per Dozn
125	Stamp Pad 157mm x 96 mm	Per No.
126	Stamp Pad 70mm x 111 mm	Per No.
127	Stamp Pad Ink 25 ml	Per Bottle
128	Stamp Pad Ink 50 ml	Per Bottle
129	Stapler Machine No.10 Steel	Per Pc.
130	Stapler Machine No.24/6 Steel	Per Pc.
131	Stapler Pin No. 10	Per Pkt.
132	Stapler pin No. 24/6	Per Pkt.
133	Surf Excel Powder 1 KG	Per Pkt.
134	Sutli (Jute)	Per KG

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135	Sutli (Plastic)	Per KG		
136	Tag Cotton 8"	Per Bundle		
137	Table Cloth Rexin (Best Quality)	Per Meter		
138	Table Brush	Per No.		
139	Table Top Glass 6mm	Per Sq feet		
140	Thread Ball (Cotton)	Per No.		
141	Torch LED Light 2 Batteries	Per PC		
142	Torch LED Light 3 Batteries	Per Pc		
143	Towel (Big) Bombay Dying or equivalent	Per Pc		
144	Towel (Medium) Bombay Dying or equivalent	Per Pc		
145	Towel (Small) Bombay Dying or equivalent	Per		
146	Tray- Plastic tray for keeping file/paper	Per Pc.		
147	Umbrella Folding Type (Mahendra Dutta or equivalent)	Per Pc		
148	Vim Powder 1Kg	Per Piece		
149	Vim Liquid 100 ml	Per Btl.		
150	Water Sponger	Per No.		
151	Wall Clock (Medium) (Ajanta or equivalent)	Per Pc		
152	Wall Clock (Big) (Ajanta or equivalent)	Per Pc		
153	Wall Clock (Big) (Ajanta <b>or equivalent</b> ) Digital	Per PC		
154	Water Jug (Plastic)	Per Pc		
155	Water Jug (Steel)	Per Pc		
156	Water Tap (Plastic)	Per Pc		
157	Water Tap (Steel)	Per Pc		
158	Wooden Roller	Per Pc.		
159	Pen Drive 8 GB	Per Pc		
160	Pen Stand with 2 Pen	Per Pc		
161	Pen Stand with 2 Pen	Per Pc		
162	Canon Printer	Per Pc		
163	HP Printer	Per Pc		
164	Tonner for Xerox Machine(RICOH MP 2501 S)	Per Pc		
165	Tonner for Printer(HP )	Per Pc		
166	Tonner for Printer(Canon)	Per Pc		
167	UPS	Per Pc		

  
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